

ARKANSAS DEPARTMENT OF EDUCATION

**Licensure Endorsement for P-4 Licensed Teachers
to teach grades 5 & 6 only**

Additional Licensure Plan (ALP)
(area 107)

Name: _____ **S.S.#:** _____

Mailing Address: _____

City, State, Zip: _____

Home phone: (____) _____ Work Phone: (____) _____

Email address: _____ County: _____ School District: _____

School districts seeking to employ teachers to teach out of field (not in the field/level in which the teacher is currently licensed) will use the Additional Licensure Plan (ALP) to meet that need. School districts may use the ALP process to address unusual emergency situations when licensed teachers are asked to teach in areas/levels for which they do not possess the appropriate licenses/endorsements.

Eligibility guidelines. Teachers must meet the following condition:

- Possess a P-4 Early Childhood teaching license. (Provisionally licensed teachers are not eligible for this added endorsement.)

Assessment requirements: Praxis II: Middle School Content Knowledge

NOTE: Test at a Glance (TAAG) study guide booklets are available on line from www.teachingandlearning.org. **Any teacher wishing to take any Praxis assessment is strongly encouraged to obtain these study materials.**

Teachers seeking to add this endorsement must successfully complete an approved performance-based program of study and pass the required assessment(s) for the new licensure area. (See the reverse side of this form for the program of study requirements.) The additional area of licensure will be added to the teaching credential when all licensure requirements are successfully completed.

Program of Study:

Nine (9) hours in the program of study must include:

- ✓ Adolescent growth & development
- ✓ Middle childhood teaching strategies and classroom management techniques
- ✓ Diverse learners in the middle childhood setting

Background:

The teacher must hold a **P-4 Early Childhood license** before being eligible to enroll in this endorsement program.

Employing school district guidelines.

- The employing district will document the need to assign a teacher out of field by attesting that an appropriately credentialed teacher cannot be found.
- The employing district will file this completed ALP form with the Arkansas Department of Education (ADE) Office of Professional Licensure within 30 days of the out-of-field teaching assignment.
- The employing district understands that a teacher will have no more than three (3) years from the beginning of the out-of-field assignment to complete all competency and assessment requirements for the additional licensure / endorsement area being sought.

School District Assurances:

I certify that the above statements are true and correct to the best of my knowledge.

Authorized School District authority: _____ Date: _____

Teacher ALP guidelines.

The teacher must meet full licensure requirements for the additional license / endorsement being sought within three (3) years from the beginning of the out-of-field assignment.

Signature of teacher applicant: _____ Date: _____

S.S.#: _____

RETURN COMPLETED FORM TO:

Arkansas Department of Education
Office of Professional Licensure
#4 Capitol Mall, Room 106 B
Little Rock, AR 72201-1071

Phone: 501.682.4342
Fax: 501.682.4898
arkedu.state.ar.us