



CENTER FOR EFFECTIVE PARENTING



STUDENT LED CONFERENCE General Format

Student Led Parent/Teacher Conference

Date:

Time:

_____ Student Name
_____ Parent (Caregiver) Name

Purpose of the Conference (Check ALL that apply)

- _____ regularly scheduled parent/teacher conference
- _____ student achievement/grades/test scores
- _____ discipline issue, social/emotional issue
- _____ parent requested
- _____ other

Pertinent Information and Data (Check ALL that apply)

- _____ academic grades
- _____ homework
- _____ test scores
- _____ over-all academic achievement
- _____ progress made
- _____ other

Areas of Concern and Recommendations

- _____ homework
- _____ tutorial needs
- _____ special assistance requests
- _____ other

Follow-Up Contacts and Strategies

- _____ between teacher and parent
- _____ between parent and school
- _____ via phone, e-mail, web site
- _____ specific times and dates for follow-up

Signatures

_____ Student
_____ Parent
_____ Teacher